

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____



Wednesday, January 10, 2024 ORGANIZATIONAL MEETING MINUTES

BRIGHT LOCAL SCHOOLS
Location: Whiteoak High School
Date: 2024
Time: 6:00 p.m.

1. Welcome/Opening

Subject	A. Welcoming
Meeting	Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES
Category	1. Welcome/Opening
Access	Public
Type	Procedural

The Bright Local School District Board of Education welcomes participation from the voters and taxpayers of the District. Each regular meeting has an item on the agenda that allows for "recognition of guests and visitors". The Board desires citizens of the district to attend its meetings so that they become better acquainted with the operations and programs of the schools and so that the Board may have an opportunity to hear the wishes and ideas of the public.

At this time on the regular agenda, the public may address the Board of Education. The Board of Education's adopted policy requires that any group with the same interests have a spokesperson and that a 15-minute time limit will be allowed for that group spokesperson to address the Board for this discussion. Public participation is restricted to this item on the agenda. All other items on the agenda are for discussion by the Board of Education members only, unless there has been a request to be placed on the agenda. We ask for your cooperation so that school district business may be handled efficiently and in a timely manner.

Subject	B. Announcements
Meeting	Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES
Category	1. Welcome/Opening
Access	Public
Type	Procedural

This meeting is being digitally recorded.

Subject	C. Oath of Office
Meeting	Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES
Category	1. Welcome/Opening

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Access Public

Type Action

Recommended Action Jeff Rowley, Treasurer administered the Oath of Office of Member of Board of Education to Mrs. Nicole Barnett, Mrs. Tammy Hauke and Mr. Jobey Lucas.

Admin Content See attached.

Administrative File Attachments
[Oath of Offices Hauke-Lucas-Barnett.pdf \(96 KB\)](#)

Subject D. Roll Call

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Procedural

Steve Cox, Board Member
Tammy Hauke, Board Member
Nicole Barnett, Board Member
Jobey Lucas, Board Member
Angie Wright, Board Member
Jason Iles, Superintendent
Jeff Rowley, Treasurer
John P. Gauche, HS/JH Principal
Sarah Barnes, Bright PTO

Subject E. Pledge of Allegiance

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Procedural

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

2 . Adoption of Agenda

Subject A. Adoptions Of Agenda

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Category 2. Adoption of Agenda
 Access Public
 Type Action
 Recommended Action **(Resol. #001-2024)** Motion to adopt the agenda for the January 10, 2024 Board of Education Organizational Board Meeting as revised and presented.

Mr. Rowley asked that we remove "Subject K" from Section 5 of the Budget and Finance section to allow time to review the list for usage and credit limits based on 2023 activity.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox	X		X		
Mrs. Hauke			X		
Mr. Lucas		X	X		
Mrs. Wright			X		

3 . Officer Nominees for 2024

Subject A. Nomination for President Board of Education
 Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES
 Category 3. Officer Nominees for 2024
 Access Public
 Type Action
 Recommended Action **(Resol. 002-2024)** Motion to nominate Angie Wright for President of the Bright Local School District Board of Education for 2024.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox	X		X		
Mrs. Hauke		X	X		
Mr. Lucas			X		
Mrs. Wright					X

Subject B. Nomination for Vice-President Board of Education
 Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

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Category 3. Officer Nominees for 2024

Access Public

Type Action

Recommended Action **(Resol. #003-2024)** Motion to nominate Tammy Hauke for Vice-President of the Bright Local School District Board of Education for 2024.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox	X		X		
Mrs. Hauke					X
Mr. Lucas		X	X		
Mrs. Wright			X		

4 Board Appointees for 2024

Subject **A. Appointment of OSBA Voting Delegate for 2024**

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 4. Board Appointees for 2024

Access Public

Type Action, Reports

Recommended Action **(Resol. #004-2024)** Motion to appoint Steve Cox to service as the voting delegate for OSBA Annual Conference 2024.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox			X		
Mrs. Hauke		X	X		
Mr. Lucas	X		X		
Mrs. Wright			X		

Subject **B. Appointment of OSBA Voting Alternate Delegate for 2024**

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 4. Board Appointees for 2024

Access Public

Type Action

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Recommended Action **(Resol. #005-2024)** Motion to appoint Nicole Barnett to serve as the alternate voting delegate to the OSBA 2024 Annual Conference.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox		X	X		
Mrs. Hauke			X		
Mr. Lucas	X		X		
Mrs. Wright			X		

Subject C. Appoint 2024 OSBA Academic Liaison

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 4. Board Appointees for 2024

Access Public

Type Action

Recommended Action **(Resol. #006-2024)** Motion to appoint Nicole Barnett to serve as the Academic Liaison to the OSBA for 2024.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox	X		X		
Mrs. Hauke			X		
Mr. Lucas		X	X		
Mrs. Wright			X		

Subject D. Appoint 2024 Legislative Liaison

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 4. Board Appointees for 2024

Access Public

Type Action

Recommended Action **(Resol. #007-2024)** Motion to appoint Steve Cox to serve as the Legislative Liaison to the OSBA for 2024.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox			X		
Mrs. Hauke	X		X		
Mr. Lucas		X	X		
Mrs. Wright			X		

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Subject E. Appoint 2024 Small District Advisor Network Member and Delegate

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 4. Board Appointees for 2024

Access Public

Type Action

Recommended Action **(Resol. #008-2024)** Motion to approve the District's membership in OSBA's Small District Advisory Network and to appoint Board of Education members Nicole Barnett and Steve Cox to serve as the delegates for 2024.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox			X		
Mrs. Hauke		X	X		
Mr. Lucas	X		X		
Mrs. Wright			X		

Subject F. Appointment of 2024 Public Records Training Designee

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 4. Board Appointees for 2024

Access Public

Type Action

Recommended Action **(Resol. #009-2024)** Motion to appoint the Superintendent to serve as the designee to attend public records access training as required for Board Members each term.

All elected officials in the state of Ohio, or their appropriate designee, are required to attend training approved by the Attorney General once per elected term, R.C. 109.43. The purpose of this training is to ensure that all employees of public offices are appropriately educated about their obligations under the Public Record Act. The training is intended to enhance officials' knowledge of their duty to provide access to public records, and to provide guidance in updating their offices' public records policies.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox	X		X		
Mrs. Hauke		X	X		
Mr. Lucas			X		
Mrs. Wright			X		

5 . Budget and Finance Matters for 2024**Subject A. Adoption of Tax Budget**

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

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Category 5. Budget and Finance Matters for 2024

Access Public

Type Action

Recommended Action Motion to adopt the annual tax budget for Fiscal Year 2025 as presented by the Treasurer during the public hearing held at 5:30pm here in the high school library prior to this meeting.

This is the annual tax budget that is required to be file with the County Auditor. The County Auditor and Budget Commission use this budget as a means of determining if the established levy rates are sufficient to meet the required payments, or to determine if too much monies are being generated - thus requiring an adjustment to the effective levy rates.

Admin Content

See discussion draft of tax budget attached.

Administrative File Attachments
Tax Budget Bright Local FY25.pdf (620 KB)

Subject B. Service Fund Appropriation

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 5. Budget and Finance Matters for 2024

Access Public

Type Action

Recommended Action Motion to authorize the Treasurer to appropriate \$7,500 to a service fund for 2024 as authorized by Section 3313.15 of the Ohio Revised Code.

Subject C. Secure County Tax Advances

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 5. Budget and Finance Matters for 2024

Access Public

Type Action

Recommended Action To authorize the Treasurer to secure advances from the County Auditor when funds are available and payable to District.

Subject D. Paying of Bills

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 5. Budget and Finance Matters for 2024

Access Public

Type Action

Recommended Action Motion to authorize the Treasurer to pay all bills within the appropriation resolution as bill are received and when services and/or merchandise have been received in good

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condition.

Subject**E. Investment of Interim Funds**

Meeting

Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category

5. Budget and Finance Matters for 2024

Access

Public

Type

Action

Recommended
Action

To authorize the Treasurer to invest interim and inactive funds when available in securities approved by Ohio Revised Code.

Subject**F. Investment in Commercial Paper and Banker Acceptance**

Meeting

Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category

5. Budget and Finance Matters for 2024

Access

Public

Type

Action

Recommended
Action

To authorize the Treasurer to invest in Commercial Paper and Bankers' Acceptance as permitted by Section 135.142 of the Ohio Revised Code, and subject to the restrictions therein.

Subject**G. Designate Public Depositories**

Meeting

Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category

5. Budget and Finance Matters for 2024

Access

Public

Type

Action

Recommended
Action

To designate the following depositories and financial institutions of the Bright Local School District for the 2024 calendar year:

- Southern Hills Community Bank
- Peoples Bank
- Wilmington Savings Bank
- Star Ohio
- RedTree Investment Group
- Huntington Securities
- First State Bank

Subject**H. Designation of Purchasing Agent**

Meeting

Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category

5. Budget and Finance Matters for 2024

Access

Public

Type

Action

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Recommended Action To authorize and designate the Superintendent to serve as Purchasing Agent for the District.

Subject I. Board Representative to Highland County Tax Incentive Review Council

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 5. Budget and Finance Matters for 2024

Access Public

Type Action

Recommended Action To authorize and designate the Vice President, Tammy Hauke, of the Bright Local School District Board of Education to serve as the representative on the Highland County Tax Incentive Review Council for 2024.

Subject J. Appropriation Modifications

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 5. Budget and Finance Matters for 2024

Access Public

Type Action

Recommended Action To authorize the Treasurer to make appropriation modifications within financial accounts and at the legal level of control as needed, and to present those to the Board at the next regular meeting for approval.

Subject K. Student Fund Activity

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 5. Budget and Finance Matters for 2024

Access Public

Type Action

Recommended Action To authorize the Treasurer to approve student activity policies and proposed transfers within the student activity fund to be presented to the Board at its next regular meeting.

Subject L. State/Federal Application Approvals

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 5. Budget and Finance Matters for 2024

Access Public

Type Action

Recommended Action To authorize the Superintendent to approval all applications for Federal and State grant funds.

Subject M. Approval of Budget and Finance matters.

Held _____ 20 _____

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES
 Category 5. Budget and Finance Matters for 2024
 Access Public
 Type Action
 Recommended Action **(Resol. #010-2024)** Motion to approve the Budget and Finance Matters for 2024 as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox	X		X		
Mrs. Hauke		X	X		
Mr. Lucas			X		
Mrs. Wright			X		

6 . Administrative/Advisor/Legal

Subject A. Board Member Compensation

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES
 Category 6. Administrative/Advisor/Legal
 Access Public
 Type Action
 Recommended Action Motion to approve setting the per meeting compensation of the board members of the Bright Local School District at \$125 per regular meeting and \$50 per special meeting.

Subject B. Employment of Legal Counsel

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES
 Category 6. Administrative/Advisor/Legal
 Access Public
 Type Action
 Recommended Action Motion to approve upon the recommendation of the Superintendent for the employment of Ennis-Britton to serve as legal counsel of the District for the 2024 calendar year.

Subject C. District Advertising Media

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES
 Category 6. Administrative/Advisor/Legal
 Access Public

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Type	Action
Recommended Action	To approve the advertising of District meetings, announcements and other business requiring public notice to be in the Times Gazette, Highland County Press, on C103, on WSRW, on WVNU, on the district website, via One Call, and all Bright Local Social media platforms as necessary in 2024.

Mrs. Barnett asked that all Bright Local Social Media platforms be added to the list as well.

Subject D. Securing of Temporary/Emergency Personnel

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 6. Administrative/Advisor/Legal

Access Public

Type Action

Recommended Action	Motion to authorize the Superintendent of the Bright Local School District to secure temporary/emergency personnel as necessary to ensure orderly operations, safety and security. Such temporary/emergency personnel will require a confirmation vote of the Board of Education at the Board's next regular meeting if they are to remain employed.
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Subject E. Acceptance of Resignations

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES.

Category 6. Administrative/Advisor/Legal

Access Public

Type Action

Recommended Action	Motion to authorize the Superintendent of the Bright Local School District to accept resignations as presented in the following resolution:
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Resolution:

Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board, commencing on January 10, 2024 and remaining in effect until the 2025 Organizational Board Meeting.

Subject F. Hire of Staff

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 6. Administrative/Advisor/Legal

Access Public

Type Action

Recommended Action	Motion to authorize the Superintendent of Bright Local School District to hire staff between board meetings as presented in the following resolution:
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Resolution:

Held _____ 20 _____

Authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal record check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy. The authorization shall remain in effect until withdrawn by formal action of this Board, commencing on January 10, 2024 and remaining in effect until the 2025 Organizational Meeting.

Subject G. Open Enrollments, Transfers, and Tuition Waiver Acceptance

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 6. Administrative/Advisor/Legal

Access Public

Type Action

Recommended Action Motion authorizing the Superintendent to take appropriate action regarding open enrollment requests, grandparent law transfer requests, and tuition waivers on the Board behalf, pursuant to Board policy and Ohio Law.

Subject H. Prevailing Wage Coordinator

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 6. Administrative/Advisor/Legal

Access Public

Type Action

Recommended Action Motion appointing the Superintendent as the Prevailing Wage Coordinator for the Bright Local School District.

Subject I. Compliance Officer

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 6. Administrative/Advisor/Legal

Access Public

Type Action

Recommended Action Motion appointing the Superintendent as Compliance Officer for all other State and Local Laws, regulations, and policies that the Bright Local School District must meet for operations and funding.

Subject J. Coordinator - Title I, Title VI, Section 504

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 6. Administrative/Advisor/Legal

Access Public

Type Action

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Recommended Action Motion appointing Lisa Beresford as Coordinator of Title I, Title VI, and Section 504 Programs for the Bright Local School District to meet all requirements and directions of the U.S. Department of Education.

Subject K. EMIS Coordinator

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 6. Administrative/Advisor/Legal

Access Public

Type Action

Recommended Action MOTION appointing Cathy Forsythe as the Education Management Information System (EMIS) Coordinator for the Bright Local School District.

Subject L. Records Commission for 2024

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 6. Administrative/Advisor/Legal

Access Public

Type Action

Recommended Action Motion to establish the School District's Records Commission to be composed of the Board of Education President, the Treasurer of the Board of Education, and the Superintendent of Schools for the calendar year 2024, pursuant to the Ohio Revised Code. The Commission shall meet at least once every twelve months to review and establish rules for the retention and disposal of district public records.

Subject M. Superintendents Standing Committee Appointees

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 6. Administrative/Advisor/Legal

Access Public

Type Action

Recommended Action Motion to approve upon the recommendation of the Superintendent to approve the standing committees for 2024 as presented:

Finance: Steve Cox and Angie Wright

Building and Grounds: Steve Cox and Jobey Lucas

Curriculum and Student Activities: Tammy Hauke and Angie Wright

Policy and Procedures: Nicole Barnett and Tammy Hauke

Personnel: Nicole Barnett and Jobey Lucas

Subject N. Approval of Administrative and Advisory.

Meeting Jan 10, 2024 - ORGANIZATIONAL MEETING MINUTES

Category 6. Administrative/Advisor/Legal

Access Public

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Type Action

Recommended Action (Resol. #011-2024) Motion to approve the Administrative and Advisory items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox	X		X		
Mrs. Hauke		X	X		
Mr. Lucas			X		
Mrs. Wright			X		

7 . Adjourn

Subject A. Adjourn

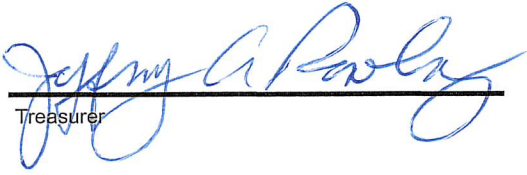
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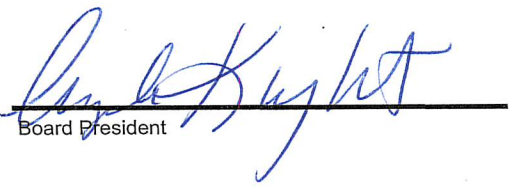
Category 7. Adjourn

Access Public

Type Procedural

The meeting adjourned at 6:22 PM.


Treasurer


Board President